

**Dean's Council Minutes**  
**Jan. 27, 2021**

**Attending:** Ryan Hinrichs (Chair) Sandra Jamieson, Jason Jordan, Caitlin Killian, Roger Knowles, Marie-Pascale Pieretti. **Guests:** Maria Masucci, Juliette Lantz, & Judy Redling.

1. Dean's update on state of campus and COVID protocols. Priority is to create a list of commuter students who are coming to Campus and have faculty teaching in-person keep track of who is physically in the room.
2. Minutes were approved for 01-20-2021.
3. **Revision to the Sociology major:** DC members shared feedback from Faculty Forums. There was a discussion about the possibility of requiring a specific number of upper-level courses in majors in general and also the variation in total number of credits required for different majors. These concerns should be addressed in the future, but do not impede approval of the revised major.
4. **Spring P/LP/U proposal.** Dean's Council discussed the revised policy and [Juliette Lantz](#) reported on the CAPC discussion and DC members reported on Forum conversations. DC members reported on Forum conversations.

The Dean agreed to share data collected by institutional research (such as how many students took the P/LP option for one, two, or more courses) at Friday's faculty meeting. CAPC and Academic Standing will also share feedback on issues they raised with relation to the policy. And DC proposed that the vote be between one course automatically approved with the potential for academic standing approval of others -OR- continuation of the option of taking P/LP/U for as many classes as the student requests.
5. **Faculty Forum discussion of Faculty Handbook ahead of the discussion at Friday's A&S Faculty meeting.** Concerns included: the need to clarify what constitutes "significant" additional work that could be granted to reassigned time, how assigned time for research would be allocated, and a timeline for how and when release time will be assigned; ongoing issues related to programs and departments that need to be resolved moving forward and, once resolved, added to the handbook as part of regular updates; whether findings against faculty members by the Grievance or Professional Conduct Committees could/should be shared with COF if relevant (this is an element of the policy that still needs to be clarified); concern about whether we should include the section about how chairs can be removed; and the need for a statement about Dean's Council having responsibility for updating the handbook. DC agreed that the latter should be drafted and presented to the faculty and the other issues raised for discussion.
6. **Faculty meeting:** DC planned for the meeting and divided tasks.