

Dean's Council Minutes
Mar. 10, 2021

Chairing: Ryan Hinrichs

In attendance: Sandra Jamieson, Jason Jordan, Caitlin Killian, Roger Knowles, Marie-Pascale Pieretti

Guests: Maria Masucci

1. **Minutes** of the Deans Council meeting on 03-03-21 were approved with minor edits
2. **Dean's updates:** Ryan reported on the revisions to the budget process to be rolled out by BDO (the consulting firm working with the Drew budget).
Dean's Council will work with Ryan as he thinks through how the documents will look; there will be training for budget managers (chairs), but there is a tight turn-around (April 15)
Jessica will set up an APBC meeting soon, and will include faculty elected from the CLA (Steve Kass and Erik Anderson) and DC representatives (Caitlin, Jason, and Marie-Pascale).
DC discussed the necessary expertise for committee members and the importance of the budget being driven by institutional priorities. Moving forward, the committee needs to meet and the incoming president should be part of that.
3. **DC representatives on other committees:**
 - **DVT-2:** Follow-up from DC discussion last week: Ryan reported that window fans have been ordered and will arrive next Wednesday and will be installed in every room being used for in-person instruction. Frank is exploring whether faculty might be notified if a student who tested positive was in their class; one solution is to simply include such faculty in the next week's testing protocol.
 - **DH Steering Committee.** Marie-Pascale reported that the DHSI application deadline is March 15. Ryan noted that there will be a Day of Scholars this year, on April 16.
 - **President's Advisory Committee:** Marie-Pascale reported that the group met over the Fall semester, without the President who encouraged the development of 3/2 and 4/1 programs, and the committee has developed recommendations (ranging from museum studies and translation, to nursing, public health, and mental health), which will be shared with the faculty. For the agenda of Faculty Forums if Jessica is able to send an email report.
 - **Advising assessment committee:** Sandra reported that the committee has only met once.
 - **Questions about the land sale.** Possibilities are being explored that will take into account academic use of the land in support of the University mission and also zoning issues. Drew's share of Copper Beach will be sold soon.
4. **Upcoming tasks:** we need to work on committee appointments list! Maria will update the list for next week.
5. DC discussed a proposal for a new major in Cybersecurity, and offered no objections although noted that some other courses may or should be included. For the next faculty forum
6. DC had a provisional discussion regarding faculty workload and the Faculty Workload Plan. DC will return to this at the March 31 meeting as the main agenda item.