

**Minutes - Dean's Council**  
**September 12, 2018**

1. Approval of minutes from last week. Dean's Updates

2. Agenda items for the year/semester and discussion of process

- workload--review draft next steps document
- faculty regs--discuss process for addressing regs
- other?

3. Discussion Items:

--Line requests (see draft document in DC Google Drive folder)

Question about how many NTT line applications are required. There is a new policy this year that there needs to be an application for all NTT line renewals. But several NTT lines clearly need to be renewed (in terms of student credit hours). We need to find a way to have a rigorous application process for some NTT lines, while not creating busy work for faculty. We decided to have two tiers, one for those where there is a clear need, the other where a fuller application is required. This gives departments the chance to have a fair chance to make a case, without causing extra work for others.

Decision to delay the deadline by a week in order to give department chairs more time to write applications.

What about NTT faculty who contribute to many departments? This is taken into account in the data.

Discussion of NTT faculty promotion policy. The policy has been written and vetted, but it is costly, and we can only introduce it once there are resources available to fund it.

With the University's structural deficit there will be a high bar for maintaining all positions, showing that the position is critical to the mission of the university.

--Committee election and APBC

One nominee for APBC. We need two. Chris will reach out to someone in his division.

--Launch curriculum committee appointments

CAPC and Assessment will come out with their appointees by Friday. We will work out a provisional list, pass them onto CAPC, and then vet the full teams over the weekend over email. 2-3 tentative individuals were selected for each design team.

#### 4. Other

--An appeal from a faculty member to be exempt from the 11th course was discussed. We will collect relevant data, and assess next time.

--For future discussion: Need to rethink departmental and program structure.