

**Minutes - Dean's Council**  
**September 26, 2018**

1. Approval of minutes from last week. Dean's Updates
2. Update about request for exemption from extra course. Discussion of difference in responsibility between programs and department, especially as concerns scheduling, annual reports, budgeting, engaging adjuncts. Request denied.

Discussion of the way COF assesses research for Associate Professors, given the increased workload. Once the larger workload plan is in place, we should engage in this discussion.

3. Update CRUE2  
Population of design teams.

Discussion of Faculty meeting over reading day (October 9th). Presentations from various groups, and discussions. Needs to be larger discussion of the size of the gen ed, double counting. Main faculty meet from say 10-3, with smaller groups meeting before and after.

4. Line Request Process.

Discussion of the line request process. How do we include line requests for new graduate programs, especially if they haven't been approved yet? They should be part of the broader conversation for the other lines, even if they haven't been fully fleshed out yet.

Concern because line requests come from pre-existing pockets (programs and departments) it is harder to align with institutional priorities and aspirations. We need to coordinate interests between departments. Need a new process at the institutional level.

Question of starting line-request process in the Spring. We could produce a prioritized list in the Spring, but decisions wouldn't be fully made until mid September.

5. Workload - Release from Additional Course/Short Term plan need for clarifications (from Maria and additional discussion)
  1. Faculty member has been released from the additional course but then does overloads. Is this acceptable? Yes, as long as it is clear that the course is necessary.
  2. Faculty member is requesting a sabbatical for 19-20. Can we track or include a question to be answered along with their application regarding how and when they are fulfilling their additional course? We will look at the applications independently, and then if faculty members haven't completed the 11th course by the end of the year, they will have to find a way to do it, or delay the sabbatical. We have known since last Spring that the extra course has been required, and faculty need to plan ahead.
  3. Faculty member is on the list for those who have been released from the additional course but their activity for release only spans 1 of the 2 years of the short term. If the service covers only 1 year then they can teach their additional course in their "off" year. If some faculty members need to be brought onto a major committee next year, and haven't

taught the 11th course, then the rule will still apply (i.e. those faculty members wouldn't have to teach the extra course).

4. We will start to explore different workload models. After identifying different models for workload we will solicit feedback in order to identify which model to pursue at a more detailed level in the spring.

## 6. Transfer Credit Policy

Discussion of new policy due to new possibilities of doing Associate Degrees while in High School. Question of whether transfer students can use AP, IB etc. to count for breadth requirements, given the new policy. What are the implications given the new general curriculum? How does this compare with other colleges? Highly ranked colleges don't generally allow IB to count for breadth requirements, but some of our other comparison schools do.

Discussion of effect of making these changes, and the constraints it may place on rules later on.

Future/ongoing items:

- continued discussion of workload
- faculty reg--discuss process for addressing reg
- departmental and program structure