**Agenda - Dean's Council**
**October 3, 2018**

1. Approval of minutes from last week.  Dean's Updates
   Discussion of institutional planning about line requests. Difficulty of aligning application process with institutional planning.
   Priorities should be set in Spring, shared with the chairs in order to encourage particular line requests.

2. Data and program planning review in preparation for line request review -- Maria, Jessica and Ryan will join the conversation
   Discussion of the data gathered to be used in assessing line requests. Data is looking back. But of course our planning has to look forward.

   NTT lines will be coming on the 18th October.

   Potential new programs. Discussion of CIP (Classification of Institutional Program) data. Estimates for numbers of majors in new programs based on other institutions. Does this take into account those students who would switch from related disciplines (i.e. to what extent do these figures estimate new students?). Ryan thinks that in the long term this is an estimate of new students. Can we have data of major interests expressed in the common app, and then those of matriculated students?  Reviewed how data could be analyzed for estimated financial gains with top target programs.

2.5. Registrar's Office.
   There will be a search for the registrar's position. Working with a search firm for developing a pool of candidates. There will be faculty representation on the search committee. The title for the position and the pros and cons of using a search firm were discussed.

3.  Introduction of issues raised in division meetings.  This discussion will continue…
   Discussion of Critical, Historical, and Ethical Foundations course. There is a concern in divisions II and III that students would be able to complete their education at Drew without taking a course in the humanities or the social sciences. This will be brought up with Juliette and CAPC.

4. DC's report at Friday's faculty meeting.  Caitlin will present APBC slate for election and provide a brief update of where Dean's Council is on workload discussion.  Faculty input re: processes for assigning course-load credit in other like institutions will be solicited.