

**APPROVED**

**Dean's Council Minutes  
Dec. 4, 2019  
Meeting in BC-106**

**In attendance: Jennifer Olmsted, Sandra Jamieson, Ed Baring, Tammy Windfelder, Peggy Kuntz, Deb Liebowitz**

1. Approval of minutes from 11/20 were approved.
2. Discussion of calendar, especially with respect to make-up classes. Question about regulations about finals and paper deadlines. Discussion of the calendar is going forward.
3. Discussion of Faculty Handbook and concerns surrounding the vote on the second question re: pre-faculty meeting minutes. Vote relatively evenly split. Therefore need to have another vote
4. Late Junior Sabbatical Application approved.
5. Members reported on the last division meetings, which discussed the new religion major, foreign language, and capstone, and discussed issues raised.
6. Dean's Council discussed the workload document in process.
7. Faculty Handbook

**Future agenda:**  
Sabbatical Requests  
Religion major?