

Dean's Council Minutes for January 18, 2017

Attending: Jill Cermele, Joshua Kavaloski, Caitlin Killian, Juliette Lantz, Rosemary McLaughlin, Chris Taylor

The meeting convened at 1:15.

I. Dean's Report

We are redoubling our efforts to bring down the administrative/non-academic costs of the university, which are higher than most of our peers, largely due to our three school structure, which results in considerable duplication of effort. Instructional costs at Drew, by comparison, are not higher than other schools. We are still convinced that the primary key to addressing Drew's current financial challenges lies in programs that will help us increase revenue. However, we also need to make serious changes to reduce expenses, keep supporting our strengths, be successful in admissions recruitment, and streamline.

The national provost search is currently on hold.

Approximately 28 faculty and staff took advantage of the Voluntary Retirement Package, including ten CLA faculty.

Bill Rogers is retiring as the Associate Dean of the Caspersen School, and this position will be eliminated after Bill retires in June.

Given Laura Martin's resignation, Debra Leibowitz will temporarily oversee the Library and Instructional Technology. Some of her current job responsibilities in the College will be delegated to others and the Dean's Office is in conversation about how the redistribution of responsibilities will take place. Laura Martin's position will also not be refilled and it's likely that Instructional Technology and the administrative parts of University Technology will not be combined in the future. The interim CIO, Chris Darrell, has extensive experience as a CIO, much of it in higher education. His charge is to study our current arrangements and then present a strategic plan for how Drew should proceed with technology in the future.

The President has authorized making the MAT Director position tenure-track, and the search is starting. Pat McGuinn has agreed to chair the search committee.

There is discussion of a possible new programs, including one-year MA programs, that might be attractive to our current students. The Dean noted that INTO has reported that they are finding some interest in the market in our graduate programs, both in Caspersen and in the Theo School. This is a new development and we are pursuing it.

There was a brief discussion about the process by which we will solicit and approve tenure-track positions once we return to regular annual hiring in tenure-track lines.

II. DC Member Report to the Dean

The Dean was asked if he could let departments know as soon as possible about hiring non-tenure track faculty. He indicated that this will happen soon.

III. The Dean's Council spent the rest of the meeting drawing up a tentative slate for elections to committees for the February faculty meeting.

The meeting was adjourned at 3:30.

Respectfully submitted,
Caitlin Killian