# Drew University Zoom Video and Web Conferencing

University Technology provides access and training in using Drew Zoom web conferencing. All of these services are covered by the 1-ITS classro om hotline and MRC Event Hotline for academic classes and other events respectively. Charges may apply, please see the MRC fee schedule for further information.

#### What is Zoom?

Zoom is a web conferencing tool that unifies cloud video conferencing, online meetings, and collaboration into a single intuitive platform. Zoom's extensive feature set, broad compatibility with desktop and mobile devices, and multi-layered security allow Drew University to have rich web conferencing experiences with both campus affiliated and unaffiliated users.

### To request a host account:

Call the University Technology Service Center at 973-408-4357 or create a ticket at Open a Support Ticket The MRC will create a host account for you and send you a link for documentation and provide user support.

### **Getting started with Zoom:**

https://support.zoom.us/hc/en-us/articles/201362033-Getting-Started-on-PC-and-Mac

### How to test Audio:

https://support.zoom.us/hc/en-us/articles/201362283-How-Do-I-Join-or-Test-My-Computer-Audio

## What if your video camera isn't working:

https://support.zoom.us/hc/en-us/articles/202952568-My-Video-Camera-Isn-t-Working

### How do I share my screen:

https://support.zoom.us/hc/en-us/articles/201362153-How-Do-I-Share-My-Screen-

### How to schedule a Zoom meeting:

### How to invite others to join:

https://support.zoom.us/hc/en-us/articles/201362183-How-Do-I-Invite-Others-To-Join-

### How to join a meeting: