

Checking Voicemail on the Old (Octel) System

The last day to retrieve messages from this old (Octel) voicemail system is Friday, May 10, 2019. Please review any messages you still have on the old system immediately!

Accessing Voicemail

- Dial x3131 from a campus phone, or 973-408-3131.
- When prompted, press [#] and dial your extension.
- Enter your password when prompted.
 - If you forget your password, we can email a new password to your Drew email account. Call the Service Center at 973-408-4357 to have us reset it. Note: We cannot give you a new password over the phone, nor can we email it to a non-Drew address.

Checking Your Messages

To check your messages, log into your voicemail box and press [1].

During message playback press:

[1] to rewind

[3] to fast forward

[3] [3] to skip to the end of the message

[5] to hear envelope information (date and time the message was received)

At the end of a message press:

[5] to hear envelope information (date and time the message was received)

[7] to delete the message

[9] to save the message