

EBSCO Databases Tipsheet

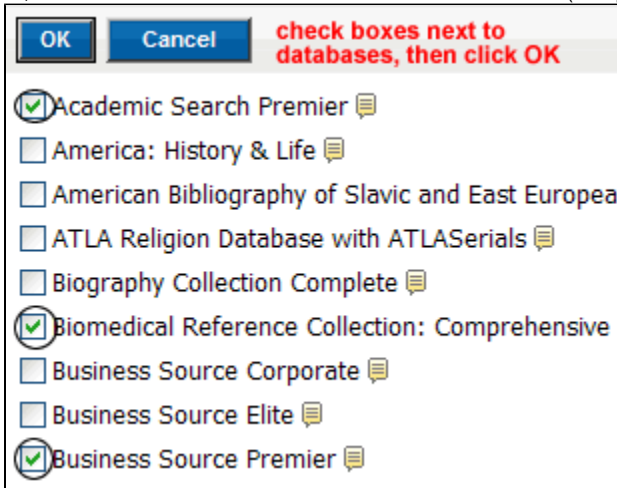
EBSCO provides many of the Drew Library's [databases](#). This guide works for all of them. However, you might want to consult with the following specific EBSCO [database guides](#) for additional tips: *ATLAS*, *Business Source Premier*, *EconLit*, *American History and Life/Historical Abstracts*, *MLA*, *Philosopher's Index*, *PsycINFO*, *SocINDEX*.

Start:

- Check to see which database you are searching:

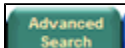


- Or, click on *Choose Databases* to search across databases (disciplines).



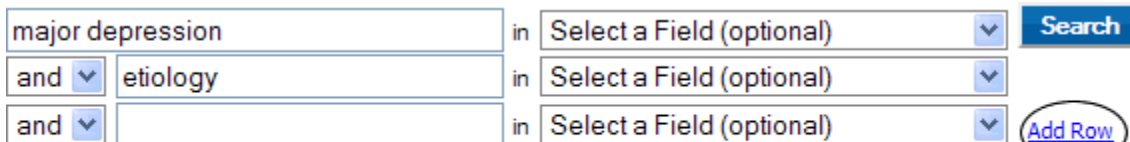
Begin your search:

- *Advanced Search*



provides better search-building options and is recommended.

- Type in a query or search statement. Use the separate search boxes to enter different concepts.

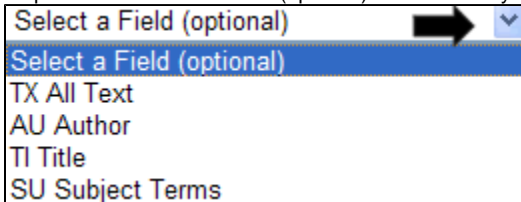


[Basic Search](#) ... [Advanced Search](#) ... [Visual Search](#) ... [Search History/Alerts](#) ... [Preferences](#) »

- *Add Rows* to accommodate more than three concepts at a time.
- Use the * to truncate search terms. **Example:** therap* searches for *therapy* or *therapies* or *therapeutical*.
- Revisit searches done during a search session with the *Search History/Alerts option*

▼ [Search History/Alerts](#) ...

- Drop down the *Select a Field (optional)* menu to limit your search to the article *title/author/subject* or more:



- Use limits. Different databases offer different limits. Three very useful general limits are: *Scholarly (Peer Reviewed) Journals/Publication Type/Document Type*.

Limit your results

Full Text
 Scholarly (Peer Reviewed) Journals

Focus your search using limits. Scholarly (Peer Reviewed) Journals and Publication Type are two good limits.

Publication Type
 Periodical
 Newspaper
 Book
 Primary Source Document

Document Type

Case Study
 Directory
Editorial
 Entertainment Review

Another useful limit is Document Type.

After searching:

- On the left hand side of the page, *Narrow Results by Source Types, Subject and more.*

Narrow Results by

Source Types
 All Results
 All Journals
Peer Reviewed Journals

Subject: Major Heading
 Major Depression
 Etiology
 Geriatric Patients
 Dementia
 Schizophrenia
 Mental Disorders

[More >](#)

- Drop down the *Sort By* menu and click on *Date* to show results by date rather than relevance (default) or vice versa.

Sort by: Date

[Date](#)
[Source](#)
[Author](#)
[Relevance](#)

- Add more limits by clicking on *Search Options* on the right-hand side of the page:

[Search Options](#) ✓ Options set

- Use the sliding date bar on the right hand side of the page to limit by date:

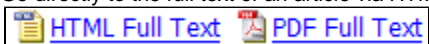
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- Use the magnifying glass icon



to see a quick view of the record/article.

- Go directly to the full text of an article via HTML or PDF hyperlink

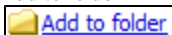


- Use the *Search for Article* icon



to find the full text in another database.

- Add to folder*



items to download, export or email later.

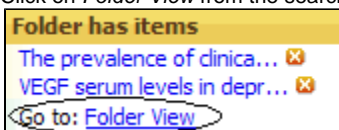
- The database keeps track of your searches within a search session. Click on



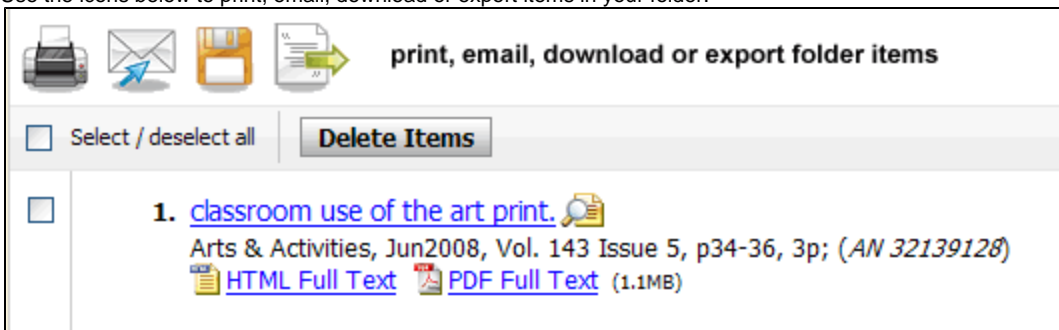
to see all your searches. You can rerun or edit your search from the *Search History* option.

Email, save, print from your *Folder*:

- Click on *Folder View* from the search results page:



- Use the icons below to print, email, download or export items in your folder.



Questions?

- Call (973-408-3588) or come to the Reference Desk in the Library (9:00am-5:00pm, Monday-Friday; 6:00pm-10pm, Sunday-Thursday).
- Send us an email at reference@drew.edureference@drew.edureference@drew.edu.
- Meebo us for a chat from [Research Resources](#) when the Reference Desk is staffed.