

EBSCO Databases Tipsheet

EBSCO provides many of the Drew Library's [databases](#). This guide works for all of them. However, you might want to consult with the following specific EBSCO [database guides](#) for additional tips: *ATLAS*, *Business Source Premier*, *EconLit*, *American History and Life*/Historical Abstracts, *MLA*, *Philosopher's Index*, *PsycINFO*, *SocINDEX*.

Start:

- Check to see which database you are searching:

Searching **Academic Search Premier** [Choose Databases »](#)

check boxes next to databases, then click OK

<input checked="" type="checkbox"/>	Academic Search Premier
<input type="checkbox"/>	America: History & Life
<input type="checkbox"/>	American Bibliography of Slavic and East Europea
<input type="checkbox"/>	ATLA Religion Database with ATLASerials
<input type="checkbox"/>	Biography Collection Complete
<input checked="" type="checkbox"/>	Biomedical Reference Collection: Comprehensive
<input type="checkbox"/>	Business Source Corporate
<input type="checkbox"/>	Business Source Elite
<input checked="" type="checkbox"/>	Business Source Premier

- Or, click on *Choose Databases* to search across databases (disciplines).

Begin your search:

- Advanced Search*



provides better search-building options and is recommended.

- Type in a query or search statement. Use the separate search boxes to enter different concepts.

major depression	in	Select a Field (optional)	<input type="button" value="Search"/>
and		etiology	in Select a Field (optional)
and			in Select a Field (optional) Add Row

[Basic Search](#) | [Advanced Search](#) | [Visual Search](#) | [Search History/Alerts](#) | [Preferences »](#)

- Add Rows* to accommodate more than three concepts at a time.
- Use the * to truncate search terms. **Example:** therap* searches for *therapy* or *therapies* or *therapeutical*.
- Revisit searches done during a search session with the *Search History/Alerts* option [Search History/Alerts](#)
- Drop down the *Select a Field (optional)* menu to limit your search to the article *title/author/subject* or more:

Select a Field (optional)

- Select a Field (optional)
- TX All Text
- AU Author
- TI Title
- SU Subject Terms

- Use limits. Different databases offer different limits. Three very useful general limits are: *Scholarly (Peer Reviewed) Journals/Publication Type/Doc*

Limit your results

☐ Full Text
☒ **Scholarly (Peer Reviewed) Journals**
☐ Publication Type

Focus your search using limits. Scholarly (Peer Reviewed) Journals and Publication Type are two good limits.

Periodical
 Newspaper
 Book
 Primary Source Document

Document Type

Case Study
 Directory
 Editorial
 Entertainment Review

Another useful limit is Document Type.

After searching:

- On the left hand side of the page, *Narrow Results by Source Types, Subject* and more.

Narrow Results by

▼ Source Types

[All Results](#)
[All Journals](#)
[Peer Reviewed Journals](#)

▼ Subject: Major Heading

[Major Depression](#)
[Etiology](#)
[Geriatric Patients](#)
[Dementia](#)
[Schizophrenia](#)
[Mental Disorders](#)

[More »](#)

- Drop down the *Sort By* menu and click on *Date* to show results by date rather than relevance (default) or vice versa.

Sort by: **Date**

[Date](#)
[Source](#)
[Author](#)
[Relevance](#)




[Search Options](#) ✓ Options set

- Add more limits by clicking on *Search Options* on the right-hand side of the page:
- Use the sliding date bar on the right hand side of the page to limit by date:

1991 2009

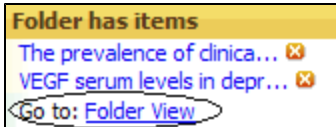
- Use the magnifying glass icon  to see a quick view of the record/article.

- Go directly to the full text of an article via HTML or PDF hyperlink [HTML Full Text](#) [PDF Full Text](#)

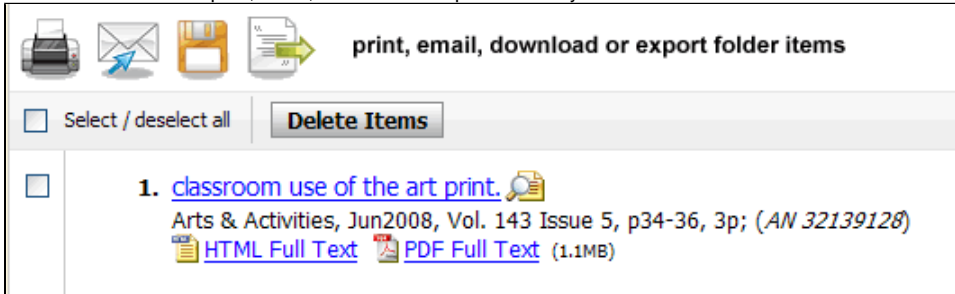
- Use the *Search for Article* icon  to find the full text in another database.
- *Add to folder*  [Add to folder](#) items to download, export or email later.
- The database keeps track of your searches within a search session. Click on  [Search History/Alerts](#) to see all your searches. You can rerun or edit your search from the *Search History* option.

Email, save, print from your *Folder*:

- Click on *Folder View* from the search results page:



- Use the icons below to print, email, download or export items in your folder.



Questions?

- Call (973-408-3588) or come to the Reference Desk in the Library (9:00am-5:00pm, Monday-Friday; 6:00pm-10pm, Sunday-Thursday).
- Send us an email at reference@drew.edu reference@drew.edu reference@drew.edu.
- Meebo us for a chat from [Research Resources](#) when the Reference Desk is staffed.