

Connecting a Windows computer to Drew Network Drives on campus

If you are working on a Windows computer that has not been imaged by University Technology, you can follow these steps to access your [network drives](#).

Important: If you are not connected to the Drew network using an ethernet cable, then you must use the drew1x wireless network to follow these directions successfully.

Personal F: Drive

1. Click the Start button.
2. Type "\\fsusers.ad.drew.edu\users\username", replacing "username" with your Drew username.
3. Hit Enter.
4. At the login prompt, type "DREW-AD\username" (again, with your username) and your Drew password.
5. Hit Enter.

A File Explorer window will open with your F: drive. You can now treat this as any other folder on your computer, copying and pasting files, etc, as needed.

Departmental G:, O: or P: Drive

1. Click the Start button.
2. Type "\\fsdepts.ad.drew.edu\depts\department name", replacing "department name" with the name of the departmental folder (eg, "ut" or "humres") OR type "\\fsprogs.ad.drew.edu\progs\program name", replacing "program name" with the name of the program folder (eg, "gsfac" or "writingstudies").
3. Hit Enter.
4. At the login prompt, type "DREW-AD\username" (with your username) and your Drew password.
5. Hit Enter.

A File Explorer window will open with your G:, O: or P: drive. You can now treat this as any other folder on your computer, copying and pasting files, etc, as needed.

Course T: Drive (or K: Drive)

The K: drive is the shortcut to the current term's folders within the T: drive.

1. Click the Start button.
2. Type "\\fscourses.ad.drew.edu\courses\".
3. Hit Enter.
4. At the login prompt, type "DREW-AD\username" (with your username) and your Drew password.
5. Hit Enter.
6. A File Explorer window will open showing folders for recent terms. Navigate first to the term you need, then to the course you are looking for.

You can now treat this as any other folder on your computer, copying and pasting files, etc, as needed.

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